Jayne Knowles

 CV

184 Cowdray Avenue, Colchester, CO1 1XX

T: 07971 780855

E: jayne.knowles@mac.com

Teaching Career

Nov 20 – present

Dean of Performance Arts and Foundation, Camberwell Chelsea and Wimbledon Colleges, University of the Arts London

Strategic Leadership of School, comprising Performance provision at Wimbledon College of Arts, and Foundation Art and Design provision at Camberwell College of Arts

- Academic leadership of the three programme areas of: Acting and Performance; Performance Design and Technologies; and Foundation Art and Design.
- Management of the student experience, ensuring teaching and learning is of a high standard and addresses social justice agenda and remove degree awarding gaps.
- Strategic curriculum development, ensuring courses and content are current and address agendas of sustainability, industry relevance and decolonising.
- Line management of Programme Directors, Performance Research staff and Creative Production team.
- Development of the global reputation of the School, working with international partners to create opportunities for students and staff.
- Developing strong progression links between FE and BA courses to offer progression opportunity and meet recruitment targets.
- Supporting and developing Research and Knowledge Exchange activity within the School.
- Developing key relationships with external performance related industries, local councils and organisations.
- UAL Academic Link Liaison representative for all UAL UK validating partners of South Essex College,
 Northbrook College and London Contemporary Dance School, overseeing provision, supporting colleagues and chairing Exam Boards.
- UAL Academic Link liaison for UAL international partnership with Nangyang Academy of Fine Arts (NAFA),
 Singapore, including quality assurance, NAFA student placement at UAL, developing opportunities for staff and students, chairing joint committees and Exam Boards.
- Lead on the development and implementation of the Diploma in Professional Studies across CCW.
- Member of Camberwell Chelsea and Wimbledon Executive.
- Member of cross UAL committees.

Sep 18 – Oct 20 **Associate Dean: Student Journey,** Camberwell, Chelsea, Wimbledon Colleges of Arts, University of the Arts London

Academic lead for the student journey as it relates to marketing, recruitment, conversion, retention, progression, attainment, graduation and post-graduation

- Lead on the welcome and induction period for all students.
- Line manage Head of Academic Support for Camberwell Chelsea and Wimbledon, working to integrate Academic Support within the course offer.
- Academic Admissions Tutor, undertaking UAL international recruitment and course promotion.
- Liaison with FE provision and Outreach to encourage internal progression.
- Lead on course improvement activity, in light of feedback from the various student surveys.
- Part of the development team leading the introduction of the CCW credit framework, working with the Deans and course teams to define the credit framework and have designed and delivered staff support activities, guiding the validation/re-validation process.
- Dean representative at the CCW Student and Dean forums for all three Colleges, following up on issues and ensuring positive and productive communication routes between students and staff.
- UAL Academic Link Liaison representative for South Essex College, GBMet and London Contemporary
 Dance School, supporting colleagues and chairing Exam Boards. Oversee UAL partnership with Nangyang
 Academy of Fine Arts, Singapore.
- Led the implementation of the Diploma in Professional Studies at CCW.

- Working closely with other Associate Deans across the University and within CCW to take on specific developmental projects.
- Member of various College and University Committees, and working parties.

Nov 13 – Aug 18 Associate Dean of College, Wimbledon College of Arts, University of the Arts London

Operational management of the academic provision at Wimbledon College of Arts

- Curriculum design and development, chairing and participating in university validations and reviews.
- Leading on curriculum planning, timetabling and space allocations.
- Member of the College and University wide committees and groups, including UAL Academic Board, UAL Timetabling Governance, UAL International Recruitment Strategy Implementation Group.
- Manage the Wimbledon BA and MA Degree shows, leading on planning and organisation, liaising with marketing and communications.
- Chair the college Student Recruitment Group, analysing application data. College Admissions Tutor managing applicant cascading, and undertaking international recruitment in country.
- Line manage the Wimbledon contextual studies staff overseeing the integration of theory in the courses.
- Chair the Wimbledon Gallery Group, leading on the gallery programme and student engagement.
- Chair of the Wimbledon College Management Group leading on the smooth operational delivery of the college and supporting the curriculum delivery.
- UAL Academic Link Liaison representative for South Essex College, chairing Exam Boards and liaison meetings, and along with the UAL quality team, monitoring quality assurance.

Prior to September 2017:

- Line management of two Programme Directors and overseeing the curriculum areas of Fine Art and Theatre & Screen. Management of academic staff, relevant HR processes and procedures and staffing budgetary responsibilities.
- Staffing budget management where I designed and implemented a staffing methodology to ensure fairness of allocation of AL teaching hours.
- Chair the Buildings User Group overseeing space management, H&S of studios and learning spaces.
- Deputising for the Dean.

Sept 09 – Oct 13 Head of School, Colchester School of Art, Colchester Institute

Strategic Leadership of the School. Overseeing curriculum delivery of 750 art and design students studying on courses from Level 1 to postgraduate (400 FE students and 350 degree students). Management of 35 core and 50 part time staff. Key achievements include:

- Rebranding of the School including changing the name to 'Colchester School of Art' and the associated visual rebranding to improve the external face of the department. Gained ownership and buy-in of all staff through workshops and involvement in the identity development process.
- Gained stability in the staffing structure and parity of academic grade and responsibility. Restructured teams in FE, the Minories Gallery and Functional Skills to ensure fit for purpose staffing and skill base.
- Developed a strong senior management team within the School through team building and clarity of roles and responsibilities.
- Developed the FE provision through identification of potential new subject areas and launching new Level 2
 and Level 3 courses. Moving the curriculum from Btec to UALAB and national engagement as a member of
 UALAB Qualifications Advisory Panel.
- Led degree validation events, ensuring validation documentation is appropriate and complies with QAA Quality Code and University quality assurance guidelines.
- Management of the Minories Gallery site, a grade 2* listed building in the centre of Colchester, owned by a
 trust, and housing the School's postgraduate courses and public galleries. Developed the commercial
 aspects to this site including a retail outlet to support current students and alumni, instigating commercial
 hire events, and full cost courses.
- Worked with Colchester Borough Council on their regeneration agenda, including funded research trips to observe good practice in arts institutions working within regeneration projects.

Sept 05 – Sept 09 Curriculum Manager for Higher Education, Colchester Institute

Overseeing the management, delivery, curriculum development and quality assurance of the Higher Education provision within the Centre for Art, Design and Media of around 350 degree students, including:

- Developing curriculum ideas, writing validation documents and leading on validation events.
- Writing of Annual Monitoring Reports.
- Timetabling of staff, both core and hourly paid, courses and resource areas.
- Line management of staff and management of physical resources.
- Contributing at all levels to the smooth running of the centre and efficient delivery of all curricula.
- Development, writing and course leadership of MA Contemporary Art and Professional Practice, run in partnership with Firstsite, contemporary arts organization, and part of the national Artist Teacher Schemes coordinated by NSEAD.

Sept 04 – Aug 05 **0.8 Course Leader, BA Art and Design**, Colchester Institute

Leading and overseeing all aspects of this large course. Co-ordinating staff and timetabling of the four subject pathways of Fine Art, Fashion and Textiles, Graphic Design, and 3D Design and Craft. Interviewing students and curriculum design and development. Teaching students on all pathways, but predominantly the 3D Design and Craft degree students.

Sept 02 – Aug 04 **0.5 3D Design Lecturer**, Colchester Institute

Teaching on and coordinating the 3D Design area on Foundation Art and Design and year 2 Btec Extended Diploma in Art and Design courses. Assisting student progression to degree courses.

Sept 98 – July 00 **0.5 3D Studies Lecturer**, Swansea Metropolitan University

Teaching and coordinating the 3D Studies area on Foundation Art and Design. Contributing to course organisation and management, personal tutor and assisting student progression to degree courses.

Jan 94 – Sept 02 Hourly paid lecturer, Colchester Institute

Lecturer on Level 3 Diploma Art and Design, Foundation Art and Design and BA Art and Design. Delivering 3D design and craft practical teaching.

External Examining

Dec 13 – July 19 **External Moderator**, UALAB University of the Arts London Awarding Body External Moderation of Level 1, 2 and 3 Diplomas in Art and Design, Foundation Art and Design

Sept 02 – July 05 University Assessor, Anglia Ruskin University

Review of year 1, 2 and 3 student work, marking standards and assessment procedures on BA (Hons) Design Crafts at Lowestoft College (Anglia Ruskin validated programme)

Making Career

1992 Set up studio at Cuckoo Farm Studios, Colchester

I have maintained my practice since setting up my studio. In the 1990's I made a range of craft products I sold to a variety of outlets including Liberty's and the Conran Shop, exhibited at Chelsea Crafts Fair and Dazzle jewellery exhibitions. I use my studio to develop ideas around the notion of the qualities of the book, and work with metal, paper and textiles.

2000 - 2016 Design consultancy 'Base2 Concept Design Make'

In 2000 I set up the design consultancy, Base2, in partnership with Peter Jones to take on larger public and gallery based work. Projects have involved researching and designing play interactive for the under 5's in collaboration with Colchester Borough Council and Sure Start; Public Seating commission at the Hythe in Colchester; Children's

Play Equipment for Lowestoft town centre; exhibition interactives for galleries and museums including the National Maritime Museum.

Volunteer Work

Trustee of Firstsite, Colchester

February 2015 to March 2021, Trustee of Firstsite contemporary art gallery in Colchester. https://www.firstsite.uk

Trustee of Victor Batte-Lay Foundation and We Art The Minories, Colchester

June 2021 to November 2022, Trustee of parent foundation and running charity. https://www.vblfcollection.org.uk/

The Waiting Room project, Colchester

In Spring 2013 I was part of a small group who instigated the Waiting Room project, a creative community based collective based in the disused bus station in Colchester. This project, part of the creative regeneration of Colchester was funded by local councils and the Arts Council. I led on Colchester Institute taking on the temporary lease form Colchester Borough Council, including undertaking the condition report. I was a critical friend to the project until it ended in December 2016, and continue to support the ongoing development of the Colchester Makerspace, an initiative which came out of the project. www.trinity-works.co.uk

Colchester and Tendring Open Studios

Since its inception in 1998 I have assisted with the organisation of the Open Studios event, including data inputting, proofing, distribution, organising promotional events etc. http://www.colchesteropenstudios.org

Cuckoo Farm Studios

Between 1996 and 2004 I was heavily involved with the running and development of this artists studio group, holding roles of chair and treasurer. http://www.cuckoofarmstudios.org.uk

Education

2002-03	PGCE Post Compulsory Education; Anglia Ruskin University
2000-02	MA Book Arts; University of the Arts London: Camberwell College of Arts
1987-90	BA(Hons) Crafts - Wood, Metal, Ceramics, Textiles; Crewe + Alsager College of HE
1986-87	Foundation Art and Design; North Warwickshire College of Technology and Art, Nuneaton