

HIRE OF THE BENHAM GALLERY AT CUCKOO FARM STUDIOS

TERMS AND CONDITIONS for non tenants

Costs for exhibitions

- £20 a day, £140 a week
- £150 returnable key deposit

Costs for workshop space

- £30 a day and a £150 returnable key deposit

Cuckoo Farm will provide

- Exclusive use of the gallery, with use of lighting and plinths for the duration of hire.
- Use of toilet facilities in the main barn.
- The event will be advertised via our CFS mailing list and if possible be included in our annual calendar.

Exhibitors are responsible for

- Keys to the gate and the gallery. There is a returnable deposit of £150 to cover loss.
- Invigilating throughout the duration of an exhibition.
- Own promotional material i.e. Invites, posters and listings
- Leaving the space clear of furniture and ensure walls are returned to original state (holes filled, painted) at the close of the event.
- Any art works exhibited should be removed from the gallery at the end of the exhibition.
- The hirers will do nothing to endanger themselves, the Cuckoo Farm tenants or members of the public
- Adequate insurance to cover their work (if they so wish)

· Provide proof of public liability insurance: a cover note stating insurers name, policy number and dates of cover.

THANK YOU FOR HIRING THE BENHAM GALLERY

GOOD LUCK WITH YOUR SHOW